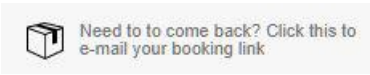




FARM WORLD APPLICATION PROCESS

Step 1	Complete the Risk Assessment template and save an electronic copy. You will be required to upload this in the application process.
Step 2	Ensure you have a saved electronic copy of your Public Liability Certificate of Currency. You will be required to upload this in the application process.
Step 3	View the site maps on the Lardner Park website to consider your preferred location. When applying you will be given the opportunity to select a site package and indicate your preferred site. We will endeavour to fulfil your site request where possible, however as we continue to improve the Farm World exhibitor layout, site requests cannot be guaranteed.
Step 4 (caterers only)	Ensure you have a saved electronic copy of your Streatrader Certificate valid for the dates of the event. You will be required to upload this in the application process.
Step 5	Complete the online Application Form <i>Please note: the application process does time out if you are not active. We recommend you save the document to come back to if you are not actively completing the form in its entirety by clicking the option at the bottom of the page (see below)</i> 

Upon receipt of your site application you will receive a confirmation response and a PDF version of your completed submission. Applications will be reviewed and assessed upon receipt and successful applicants will be sent an invoice for 50% of the site fee, due 14 days from the date of the invoice. Non-payment of the deposit or balance may result in forfeiture of your application. Unsuccessful applicants will be advised in writing.

If you are a regular Farm World Exhibitor and would like to re-apply for the site you have had previously; applications **must be** submitted by the 12th of August 2019 to be considered. We will endeavour to fulfil your site request where possible, however as we continue to improve the Farm World exhibitor layout, site requests cannot be guaranteed and won't be considered unless an application is completed in full.

The Lardner Park Team are looking forward to working with you to ensure a successful event for all. As we introduce more demonstrations, activities and highlights to the Farm World program, we will keep you informed of new initiatives as we continue our marketing and development in the lead up to the event. Thank you for supporting Farm World at Lardner Park. Should you have any further enquiries or questions, please email farmworld@lardnerpark.com.au or phone (03) 5626 1373.